



### INFORMATION FOR STUDENTS

1. **June 14, 15, 16th – Ticket & Gown Pickup**

Co-op Office – end of the hallway in Upper Forum

**Before School - 8:30 – 9:00 AM**

**Lunch – 11:35 AM – 12:15 PM**

**After School – 3:00 – 4:00 PM**

Pick up gown packages & tickets. Please bring photo I.D. The gown, cap and sash **MUST BE WORN** at the Ceremony. They are yours to keep afterwards as a memento.

2. **5:00 PM** - Arrive at the Centre in the Square for rehearsal. Enter at the **Stage Door Entrance** on Ellen Street to check in

**Student participants do not require a ticket for the Centre in the Square; eat dinner before you arrive.**

3. **Do NOT bring personal belongings -**

There is NO coat check area & security of items is not guaranteed (eg. Coats, cell phones); You are not allowed to carry a cell phone during the ceremony (leave it with your family).

4. **5:00-5:15** – Check in & attendance;

**5:30-6:00** – Rehearsal

**6:30** – On Stage in Seats

5. **Grad Photo Composites** – will be distributed at school during the last week of classes

6. **Diplomas** – will be mailed to students along with their final report cards in July

### INFORMATION FOR GUESTS

1. Each student participant will receive

**4 TICKETS**

2. All guests must have a ticket to enter the Centre in the Square. Store these tickets in a safe spot – lost tickets will not be replaced.

Please note: Everyone in the audience needs a ticket including babes in arms.

3. **Additional Tickets** will not be available due to the number of students participating this year.

4. Seating for guests is **ASSIGNED** which means your tickets will have specific rows and seats. (this was based on when you paid the fees) Please sit only in your assigned seats. *You do not need to arrive early to secure seats – to prevent overcrowding in the lobby, please plan to arrive closer to 6:30 when the theatre doors open for guests to be seated.*

5. **6:00 PM** - Doors to the lobby of the Centre will be opened to guests. **6:30 PM** - Doors to the seating area will be opened (once the rehearsal is finished).

6. **7:00 PM** – Ceremony Begins

7. **Special Seating Required?** (e.g. wheelchair/walker). Please contact the Main Office by **June 10<sup>th</sup>** to reserve a seat in the guest's name.

### STUDENT PARTICIPANT DRESSING GUIDELINES: Business Casual

- **YOU MUST WEAR YOUR GOWN, SASH AND CAP to be seated on stage**
- Recommended: low or flat shoes (stairs on stage); collared white dress shirt looks best with gown;
- No jeans, trackpants, running shoes, flip flops, beach wear

### UNABLE TO ATTEND CEREMONY - NOT GRADUATING?

- If you have registered to attend the graduation ceremony and are no longer able to attend, please notify the Main Office. **Refunds** are only granted to students until **JUNE 17<sup>TH</sup>**.

If you have any further questions or concerns, please contact the Main Office **(519) 745-6891**.